

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.00pm
DATE: Wednesday 10th August 2016
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Meschini, Brenton, Hosmer and Chan are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
5th Aug 2016



Quorum 3

Agenda

- CC16/044 Apologies for absence.** *(time allocation 2 minutes)*
- CC16/045 To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate. *(time allocation 2 minutes)*
- CC16/046 Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting. *(time allocation 10 minutes)*
- CC16/047 Minutes of 13th July 2016:** to agree the minutes of the previous meetings held on 13th July 2016 and note matters arising. *(time allocation 5 minutes)*
- CC16/048 To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (Cllrs Cross, Stonham and Davies) *(16 minutes)*
- CC16/049 Community Centre Manager:** To receive a report on community and sporting facilities including -
i) Facilities new business, usage and monitoring:

- ii) Facilities maintenance needs and contracts:
- iii) Community groups/issues update: (15 Minutes)

- CC16/050 Community Development:** Update on Development to include –
- i) Summer Fiesta, break-down on figures and obvious changes needed for next years event.
 - ii) Update on arrangements for next General Market
 - iii) Other planned Community events (15 minutes)
- (time check 8.15pm)*

- CC16/051 Clerks Report:** To receive a correspondence report including -
- i) General correspondence
 - ii) Grounds and playpark maintenance/repairs update
 - iii) Website/Media update (15 minutes)

- CC16/052 Staff Pensions:** Update and decision required to proceed with a selected provider
- (5 minutes)*

- CC16/053 Police Panel Meeting and Crime statistic update:** to receive update by crime figures and proposed actions. (5 minutes)

- CC16/054 Proposed Sports Facilities Extension:** Consider action check list supplied by Bidwell's and make decision on how to instruct them to proceed. (5 minutes)

- CC16/055 Planning Committee:**
- i) Note changes to meeting dates. (2 minutes)

- CC16/056 Resource Committee:**
- i) Note the meeting notes from 5th August 2016 and discuss matters arising, to include decision on quotation for new goal due to being inquorate at the last meeting.
 - ii) Consult on a change of meeting day.
 - iii) Consider/note Committees comments on the current BCR note any matters arising. (8 minutes)

- CC16/057 Finance**
- i) **Payments:** to review and approve July 2016 payments.
 - ii) **Budget and Audit:** Update on audit, note any matters arising. (15 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

Personnel

CC16/058

Staffing: Update on staffing issues to include:

- i) Ongoing holiday cover
- ii) Recruitment progress for Receptionist/admin assistant.

(5 minutes)

Close of meeting 9.15pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?