

Orchard Park Community Council

Minutes of the meeting of the Community Council held on Wednesday 12th August 2015 at 7pm at the Community Centre, Orchard Park.

Present: Councillors, R Nixon (Vice Chair), F Oboloje, B Brenton and E Meschini. Cllr Nixon to Chair in the absence of the Chair.

In attendance: V Wood (Clerk) and Lewis Owen (Centre Manager). District Councillor N Davies and Chris Cross. County Councillor D Jenkins. PCSO Tony Martin as one member of public in attendance.

CC15/047 To receive and approve apologies for absence: Apologies received and accepted from Cllr's Macaulay (Chair), Colbran and Cllr Warren. District Councillors Edd Stonham and County Councillor Mike Mason.

CC15/048 Disclosures of Interests –There were no disclosures of interest.

CC15/049 Public Participation: PCSO Tony Martin gave a brief account regarding anti-social behaviour and asked if Councillors and residents would come forward to report issues, one young person had been repeatedly reported as causing issues but further documentation is required before action may be taken. He also expressed concerns regarding parking outside the school and that zig zag lines were required to assist what had potentially become a dangerous issue. Cllr Jenkins commented he would have thought this was a necessary traffic restriction requirement. **Action:** Clerk to investigate further.

CC15/050 Minutes, to agree minutes of the meetings on 8th July 2015: The minutes for the meeting of 8th July were considered. Cllr Brenton proposed that they be signed as true record, the motion seconded by Cllr Oboloje, all in favour the minutes were signed. No matters arose.

CC15/051 To receive reports from District and County Councillors:

There is no report from District Councillors due to August being a quiet month Cllr Davies advised members of the cancellation of the Council meeting previously scheduled for 23 July due to no business. A brief discussion arose regarding the service delivery of the finishing works and progress reported since the local MP had been involved. Comments noted that some signs of positive progress are visible a meeting with the MP is arranged for early September.

A report from County Councillors is received and noted: A report from County Councillor's is received and noted. Cllr Jenkins had nothing further to add to his report, however he did comment on the media attention in regard to the refusal for the Pharmacy licence, a discussion arose. This matter could be brought to the attention of the Health Committee for an agenda item; the petition could also be forwarded to them. **Clerk to action.**

CC15/052 Ring Fort Path: Members are updated on the ground investigation work due to be carried out by the Major Infrastructure Team at Cambridgeshire County Council. They concluded that they would need to have specific information in relation to the work and how this may impact upon the wild life area before any work should be

carried out.

CC15/053 Orchard Park Primary School: The Clerk advised Members of the request by Carters Builders (which came via the new Head) for a porter cabin to be placed on the Bank area outside the school. Members felt that this was not the ideal siting for the cabin while work at the school is undertaken and delegated responsibility to the Clerk to negotiate an alternative site.
The Clerk asked Members if they would kindly respond to the e-mail regarding the school questionnaire, even if they had comments on part only.

CC15/054 Centre Manager: The Centre Manager delivered his report, which included:

- i) **On-going Maintenance:** Members are updated with provisions for on-going maintenance with regard the decorating in the small hall and meeting room and the remarking of the tennis court which included a Netball Court facility.
- ii) **Facilities and usage income update:** Members noted the generated income lines which are showing some improvement for the sports facilities hire fees, the Centre Manager advised members of the negotiation he was undertaking regarding a contract for the football pitches. He also advised that the new contracts for the Astro winter period were now prepared ready to send.
- iii) **Community Development -** The Centre Manager updated members with the arrangements for the forthcoming September events. He also gave a de-brief on the Fiesta including the budget. A brief discussion arose regarding the slight overspend and how changes could be made for the 2016 event to avoid the same errors in spending.

CC15/055 Clerks Report: A report from the Clerk is received and noted which including general correspondence updates and details on:

- i) **Tree survey –** Members were advised that having received an additional quotation in excess of £800 she had contacted the first company approached to remove the tree at a fee of £450. Following the request of Members if the trunk is not to severely rotten inside it will be left as an object of play in the play area. The work will be carried out on Friday 11th September.
- ii) **Licence refusal for proposed Pharmacy –** The Clerk advised that the petition had been initiated and media interest had been given. Cllr Meschini advised that she would undertake the door to door campaign and asked if others could join. The Clerk advised she would co-ordinate dates & times.

CC15/056 Sports Facility Extension: Members considered the drawings of the proposed sports extension facilities and agreed that the Clerk should instruct Bidwell's to continue with the pre planning consultation.

CC15/057 Village Sign: A second company has been contacted who had also been recommended by a neighbouring parish, (The Darryl Nantais Gallery). The Clerk had also engaged with Glyn Mould who gave the original quotation, he has requested the following information in order to proceed with drawings; history of

the area, farming, industrial, type of wildlife. **Clerk to action.**

CC15/058

Remedial Works: A new company has been engaged to oversee the completion to specification on the unfinished 'Local Areas of Play' (LAP's) following the enforcement order South Cambridgeshire District Council served them. This Company (Developer Eyes) have advised that their instruction it to complete the LAP's to specification and liaise with County Council for completion of the roads for adoption purpose. Evidence of the finished LAP's is visible; work on the roads is expected to follow.

CC15/059

Finance

- i) **Payments:** Payments for July 2015 were considered, comments regarding the energy accounts and the quest to source better prices are noted Cllr Meschini proposed they be approved, seconded by Cllr Nixon with all members were in favour, payments approved and duly signed.
- ii) **Consider BCR report:** The current BCR is considered and noted. No questions arose.

Members of the public are requested to leave the meeting room before personnel issues can be discussed).

Personnel

Staffing: Update on staffing issues which include.

- i) Holiday Cover arrangements – Members noted and agreed that the help which had been drafted in to keep the litter and other important issues from mounting up was essential.
- ii) Training – the loan worker training would not be arranged until after the holiday period.
- iii) Update from staff meeting held on 22.07.2015 – Members agreed that the steps should be followed in accordance and a verbal warning should be issued.

The meeting closed the at 9:20pm

Sign.....Chair

Date.....