

Orchard Park Community Council

Minutes of the meeting of the Community Council held on Wednesday 8th July 2015 at 7pm at the Community Centre, Orchard Park.

Present: Councillors Y Macaulay (Chair), R Nixon (Vice Chair), D Warren, F Oboloje, B Brenton and E Meschini.

In attendance: V Wood (Clerk) and Lewis Owen (Centre Manager). District Councillor N Davies. County Councillor D Jenkins (arrived 8pm). There were no members of public in attendance.

CC15/032 To receive and approve apologies for absence: Apologies received and accepted from Cllr's Colbran, District Councillors Edd Stonham and Chris Cross.

CC15/033 Disclosures of Interests – Cllr Warren declared an interest in the item headed conflict between groups in the Centre Managers report. Request is granted by The Clerk, for Cllr Warren to remain present with no participation in this non-pecuniary interest. There were no further disclosures of interest.

CC15/034 Public Participation: There was no public participation.

CC15/035 Minutes, to agree minutes of the meetings on 10th June 2015: The minutes for the meeting of 10th June were considered. Cllr Brenton noted the typing error CC15/022 which is amended, Cllr Warren proposed that they be signed as true record, the motion seconded by Cllr Meschini, all in favour the minutes were signed. No matters arose.

CC15/036 To receive reports from District and County Councillors:

Report from District Councillors is received and noted: Cllr Davies added that the scrutiny group for the task and finish review met last week, he asked members if they felt that matters had been resolved with satisfaction. He also advised that the Clerk was welcome to continue to liaise with Cllr Harford if members felt more could be done and could attend regular progress meetings if necessary. A discussion arose regarding contacting our local MP Lucy Frazer to intervene with the battle of unfinished road surfaces. All Members agreed this should be the next appropriate step. **Clerk to action.**

A report from County Councillors is received and noted: Discussion is deferred until the County Councillor is present.

CC15/037 Centre Manager: The Centre Manager's report is received and noted, this included:

- i) **On-going Maintenance:** Members updated with provisions for on-going maintenance.
- ii) **Facilities and usage income update:** Members noted the generated income lines and acknowledged the Centre Managers reference to the continued low income lines for the sports facilities hire fees, this was showing slight improvements on previous months due to the continued chasing of repeat block booking's. The Centre Manager assured members that continued progress in this area will bring figures up to the set targets.

CC15/036 iii) **Community Development** - Due to the success of the quiz night and litter pick day the Centre Manager has provisionally booked dates for repeat events. Sept 26th and Dec 12th for Quiz night and Sept 5th and Dec 5th for Litter pick dates. These will be entered onto an events list updated to the website. The Chair reiterated the importance to Councillors to attend these events in order for their success and to show a united front. Members were given rotas for covering the Fiesta.

CC15/038 **County Councillors report continued:** In conjunction with the arrival of County Councillor David Jenkins, Members considered the submitted report. Cllr Warren raised a question relating to an item not covered in the report regarding cycle time-trials along the guided bus way, Cllr Jenkins advised that this activity was not permitted and polite notices had been placed on the bus way. No further questions arose.

Clerks Report: A report from the Clerk is received and noted which including general correspondence updates and details on:

- i) **Tree survey** – following concerns raised regarding the Ash tree in Topper St play area the Clerk had requested a survey, this survey identified that the tree had evidence of bracket fungus on trunk which would indicate wood rot. Considering the positioning of the tree advice is given to remove it. One quote had been received from a company who is used by our neighbouring Parish to the cost of £450. Cllr Warren proposed that following a comparison quote delegation should be given to the Clerk to engage a contractor to remove the tree; consideration should also be given to use the trunk for natural play or seating if possible. This motion was seconded by Cllr Meschini all members in favour.
- ii) **Licence refusal for proposed Pharmacy** – Members discussed what appropriate action could be taken following the refusal of the Pharmacy Licence from NHS England. Cllr Warren suggested a petition be launched at our Fiesta and this action should be advertised through a flyer to every household, in addition to this the Clerk should send a letter to NHS England stating the outrage that the needs of our residents are not being considered. The Clerk should also write a press release to bring wider attention to the situation. The above resolutions were proposed for action by Cllr Mischini and seconded by Cllr Warren and all members were in favour.
- CC15/039

CC15/040 **Facility Extension:** The Clerk updated members with the meeting she and the Centre Manager had had with the appointed project Manager. And the timeframes for the various stages of the project and that planning application should be submitted in a proximately 4-6 weeks after the pre-app consultation, the planning application process is approximately 8-weeks following which (if approved) tender documents could be written.

CC15/041 **Village Sign:** No further progress to report to-date, this will take priority before the next meeting.

CC15/042 **Remedial Works:** Following the discussion in CC15/036 Cllr Meschini proposed the Clerk precede with the discussed action points and write to the MP, this proposal was seconded by Cllr Warren and all members are in favour.

OPCC Policy's Review: Members reviewed suggestion's the Clerk had made to the Lone Worker Policy together with the training notes she had made. Cllr

CC15/043

Oboloje proposed the suggestions are accepted and the policy be updated accordingly. Motion seconded by Cllr Meschini, a vote of 5 over 6 recorded with 1 abstention.

Resource Committee:

- i) The minutes of the meeting on 3th July are noted.
- ii) Members considered the Resource Committee recommendation to purchase bookings software package of up to £1,300 initial outlay. Cllr Warren proposed this recommendation be actioned this motion was seconded by Cllr Mesichini and a vote of all in favour is recorded.
- iii) A request to appoint new members to the committee is raise, Cllr Brenton advised that he would consider joining the Recourse Committee subject to work schedules allowing. All Members were in favour of this proposed Co-option.

CC15/044

Planning Committee:

- i) The minutes of the meeting held on 29th June are duly noted.

Finance

- i) **Payments:** Payments for June 2015 were considered, no questions arose Cllr Warren proposed they be approved and Cllr Meschini seconded the proposal all members were in favour, payments approved and duly signed.
- ii) **Consider BCR report:** The current BCR is considered and noted. A point arose regarding the out dated comments on the comments line no longer applied. Clerk to remove. No further questions arose.
- iii) **Public Open Space indemnity:** Members considered the indemnity papers for the 2nd & 3rd instalments for Public open space in compliance with the S106, papers signed accordingly.

Members of the public are requested to leave the meeting room before personnel issues can be discussed).

Personnel

Staffing: No update to report.

The meeting closed the at 8:40pm

Sign.....Chair

Date.....