

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.pm
DATE: Wednesday 10th February 2016
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Meschini, Brenton, Warren, hosmer and Chan are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
5th February 2015



Quorum 3

Agenda

- CC15/131 Apologies for absence.** *(time allocation 2 minutes)*
- CC15/132 To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate.
(time allocation 2 minutes)
- CC15/133 Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
(time allocation 10 minutes)
- CC15/134 Minutes:** to agree the minutes of the previous meeting held on 13th January 2016 and note matters arising.
(time allocation 5 minutes)
- CC15/135 To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (Cllrs Cross, Stonham and Davies)
(16 minutes)
- CC15/136 Councillor Vacancy:** Update from Chairman.

CC15/137 Community Centre Manager: To receive a report on community and sporting facilities including -

- i) Facilities usage
- ii) On-going general maintenance
- iii) Venue hire and terms and conditions
- iv) Community Development

(20 minutes)

(time check 7.55pm)

CC15/138 Clerks Report: To receive a correspondence report including -

- i) Ongoing remedial and finishing works
- ii) General correspondence
- iii) Grounds maintenance

(15 minutes)

CC15/139 Litter and Public Open Space: Consider current resources for litter and update in communication to

- i) CRC
- ii) Retail units

(5 minutes)

CC15/140 Media communications: to discuss current measures and progress and improvement opportunities which include –

- i) Newsletter
- ii) Face Book
- iii) Website

(15 minutes)

CC15/141 Youth Club: to receive report on activities and progress to date, to include

- i) Service Level Agreement
- ii) Sports coach and detached work

(10 minutes)

CC15/142 Proposed Sports Facilities Extension: Planning update and time schedules

(5 minutes)

CC15/143 Planning Committee:

- i) Note the minutes from the meeting of 25th January 2015
- ii) Discuss matters arising

(5 minutes)

CC15/144 Finance

- i) **Payments:** to approve January 2016 payments.
- ii) **Consider BCR:** Consider the current BCR and note any concerns.

(10 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

CC15/145 Personnel

Staffing: Update on staffing issues to include;

- i) Staff and Member training
- ii) Ongoing staff issues (10 Minutes)

Close of meeting 9.15pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?