

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.pm
DATE: Wednesday 14th October 2015
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Colbran, Meschini, Brenton and D Warren are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
4th September 2015



Quorum 3

Agenda

- CC15/076** **Apologies for absence.** *(time allocation 2 minutes)*
- CC15/077** **To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate.
(time allocation 2 minutes)
- CC15/078** **Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
(time allocation 10 minutes)
- CC15/079** **Minutes:** to agree the minutes of the previous meeting held on 9th September 2015 and note matters arising.
(time allocation 5 minutes)
- CC15/080** **To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (Cllrs Cross, Stonham and Davies)
(16 minutes)

- CC15/081 Community Centre Manager:** To receive a report on community and sporting facilities including -
- i) Facilities usage
 - ii) On-going maintenance
 - iii) Community Development (15 minutes)
- (time check 7.50pm)*
- CC15/082 Clerks Report:** To receive a correspondence report including -
- i) Sustainability testing at Ring Fort path site
 - ii) Christmas lights; displays storage update
 - iii) Village sign
 - iv) Pharmacy petition (15 minutes)
- CC15/083 Finishing Works Aster and Sweetpea Way:** Update (5 minutes)
- CC15/084 Public Open Space:** Update following action point's from last meeting. (10 minutes)
- CC15/085 IT upgrade & website management:** Consider website quotation and recommended works. (5 minutes)
- CC15/086 Small Grants Application:** Consider request for community grant from 1st Cambridge Orchard Park Scouts group. (5 minutes)
- CC15/087 Modern day slavery Summit meeting:** Request for attendance. (5 minutes)
- CC15/088 Resource Committee:**
- i) to note the minutes of the meeting of 2th October 2015
 - ii) to consider Resource Committee recommendations on the current BCR
 - iii) To consider Committee's comments and recommendations following the Audit review. (15 minutes)
- (time check 9.00pm)*
- CC15/074 Finance**
- i) **Payments:** to approve September 2015 payments.
 - ii) **Finance risk management review:** Consider the risk management and sign in accordance. (15 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

CC15/075 Personnel

Staffing: Update on staffing issues including.

- i) Staff training
- ii) General update

(10 minutes)

Close of meeting 9.25pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?

Does the decision have implications for:

Crime and Disorder?

The promotion of racial equality and elimination of discrimination?

Disability discrimination?

Health and Safety – will a risk assessment be needed?

Employment legislation?

Data Protection?

Is Planning Permission needed?