

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.pm
DATE: Wednesday 8th July 2015
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Colbran, Meschini, Brenton and D Warren are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
3th July 2015



Quorum 3

Agenda

- CC15/032 Apologies for absence.** *(time allocation 2 minutes)*
- CC15/033 To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate.
(time allocation 2 minutes)
- CC15/034 Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
(time allocation 10 minutes)
- CC15/035 Minutes:** to agree the minutes of the previous meeting held on 10th June 2015 and note matters arising.
(time allocation 5 minutes)
- CC15/036 To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (District Officers) *(16 minutes)*

- CC15/037 Community Centre Manager:** To receive a report on community and sporting facilities including,
- i) On-going maintenance
 - iii) Facilities usage and income update
 - iv) Community Development (15 minutes)
- (time check 7.40pm)
- CC15/038 Clerks Report:** To receive a correspondence report including.
- i) Tree survey
 - ii) Licence refusal for proposed Pharmacy (15 minutes)
- CC15/039 Sports facility extension:** Progress update. (5 minutes)
- CC15/040 Village Sign:** Progress update. (5 minutes)
- CC15/041 Remedial works:** Progress report regarding remedial works on Sweatpea and Aster Way (5 minutes)
- CC15/042 OPCC Policy's Review:** Review draft procedures in conjunction with lone worker policy's (10 minutes)
- CC15/043 Resource Committee:**
- i) To note minutes from the meeting on 3th July 2015
 - ii) Consider Resource Committee recommendation to purchase bookings software package of up to £1,300 initial outlay.
 - iii) Consider request to appointing new committee member (15 minutes)
- CC15/044 Planning Committee:** To note minutes from the meeting on 29th June 2015 and matters arising. (5 minutes)
- (time check 8.40pm)
- CC15/045 Finance**
- i) **Payments:** to approve June 2015 payments.
 - ii) **Consider Current BCR:**
 - iii) **Public Open Space indemnity:** Consider indemnity papers for 2nd & 3rd instalments of part 2 open space and sign in accordance. (15 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

Staffing: Update on staffing issues.

(5 minutes)

Close of meeting 9.00pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?

Does the decision have implications for:

Crime and Disorder?

The promotion of racial equality and elimination of discrimination?

Disability discrimination?

Health and Safety – will a risk assessment be needed?

Employment legislation?

Data Protection?

Is Planning Permission needed?

