

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.pm
DATE: Wednesday 10th June 2015
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Colbran, Meschini, Brenton and D Warren are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
5th June 2015



Quorum 3

Agenda

- CC15/016 Apologies for absence.** *(time allocation 2 minutes)*
- CC15/017 To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate. *(time allocation 2 minutes)*
- CC15/018 Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting. *(time allocation 10 minutes)*
- CC15/019 Minutes:** to agree the minutes of the previous meeting held on 13th May 2015 and note matters arising. *(time allocation 5 minutes)*
- CC15/020 Ring Fort Path:** Consider updated map and information supplied by Cambridgeshire County Council Project Manager Paul Rawlinson to receive questions. *(10 minutes)*
- CC15/021 To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (District Officers) *(16 minutes)*

CC15/022 Community Centre Manager: To receive a report on community and sporting facilities including,

- i) General Maintenance
- iii) Facilities usage and income update
- iv) Community Development (15 minutes)

(time check 8.00pm)

CC15/023 Clerks Report: To receive a report including correspondence. (15 minutes)

CC15/024 Sports facility extension: to view first draft drawings and set schedule. (10 minutes)

CC15/025 Village Sign: Consider options for Village Sign, to sign off the Developer contribution it respect of Electoral payments. (10 minutes)

CC15/026 Remedial works: Progress report regarding remedial works on Sweatpea and Aster Way. (5 minutes)

CC15/027 OPCC Policy's Review: Review of Standing Orders and lone worker policy's (15 minutes)

CC15/028 Resource Committee:

- i) To note minutes from the meeting on 5th June 2015
- ii) Consider request to appointing new committee member (10 minutes)

CC15/029 Planning Committee:

- i) To note minutes from the meeting on 26th May 2015
- ii) Consider request to appointing new committee member (10 minutes)

(time check 9.15pm)

Finance

- CC15/030**
- i) **Payments:** to approve May 2015 payments.
 - ii) **Consider Current BCR:**
 - iii) **Sign of audited account:** Receive audited account and note comments
 - iv) **Public Open Space indemnity:** Consider indemnity Papers and sign in accordance. (15 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

Personnel

Staffing: Update on staffing issues including.

CC15/031

i) Caretaking duties

iii) Staffing levels

(5 minutes)

Close of meeting 9.35pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?

Does the decision have implications for:

Crime and Disorder?

The promotion of racial equality and elimination of discrimination?

Disability discrimination?

Health and Safety – will a risk assessment be needed?

Employment legislation?

Data Protection?

Is Planning Permission needed?