

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.00pm
DATE: Wednesday 12th April 2017
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Meschini, Brenton, Hosmer, Chan and Jawadwala are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
3rd March 2017



Quorum 3

Agenda

- CC16/173** **Apologies for absence.** *(time allocation 2 minutes)*
- CC16/174** **To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate. *(time allocation 2 minutes)*
- CC16/175** **Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting. *(time allocation 10 minutes)*
- CC16/176** **Minutes of previous meeting:** to agree the minutes of the meeting held on 3rd February 2017, note matters arising. *(time allocation 5 minutes)*
- CC16/177** **Set Date and time for Annual Parish Meeting:** Consider suitable time and day for this event and any theme to be set. *(time allocation 4 minutes)*
- CC16/178** **K1 Naming procedure:** Following a request to give consideration to the official naming of the lane running through the K1 development, Jan Chadwick (K1 Project) will be in attendance to present name suggestions and the historical and practical reasons for arriving at the intended application. *(10 minutes)*
- CC16/179** **To receive reports from District and County Councillors:**
i) South Cambridgeshire District Council (Cllrs Cross, Stonham and Davies)

- ii) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins) (15 minutes)

- CC16/180 Community Centre Manager:** To receive a report on Community and Sporting facilities including -
- i) Facilities new business, usage and monitoring:
 - ii) Facilities maintenance needs and contracts:
 - iii) Community groups/issues update: (15 Minutes)
- CC16/181 Community Development:** To include -
- i) De-brief on Easter Market.
 - ii) Update on forthcoming events. (10 Minutes)
- (time check 8.10pm)
- CC16/182 Clerks Report:** To receive a correspondence report including -
- i) General correspondence.
 - ii) Play area inspection report update and consider quotations for repair.
 - iii) Street Lighting
 - iv) Media issues arising (15 minutes)
- CC16/183 Policy Review:**
- i) Consider revised Equal opportunities' policy.
 - ii) Consider proposed implementation on new safeguarding policy. (15 minutes)
- CC16/184 Anti-Social Parking and Traffic Management:** to include –
- i) Update on LHI application for implementing safety measures outside the school.
 - ii) Note any further reported issues and incidents. (7 minutes)
- CC16/185 Spring Community Safety Day:** Receive update from OPCC representatives attending this meeting held at SCDC offices. (5 minutes)
- CC16/186 Policing and Crime prevention:** Update on progress to include –
- i) Update on 'Operation Hunter' event.
 - ii) Note any new matters arising. (5 minutes)
- CC16/187 Proposed Sports Facilities Extension:** Receive updates to include budget and grant funding on shortfall. (5 minutes)
- CC16/188 Resource Committee:**
- i) Note the meeting minutes from 7th April 2017 and discuss matters arising.

- ii) Consider Committees' recommendations for the outside Gym installation.
- iii) Note Committees comments and recommendations on the current BCR.
- iv) Consider electing new committee member following Cllr Jawadwala request.

(10 minutes)

CC16/189

Finance

- i) **Payments:** to review and approve February 2017 payments.
- ii) **End of year and Audit** - Note current arrangements.

(5 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

CC16/190

Personnel

Staffing: Update on staffing issues, to include –

- i) Consider any further arrangements for staff vacancy.
- ii) Note any new matters arising.

(5 minutes)

Close of meeting 9.25pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This "checklist" appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?

