

Orchard Park Community Council

Community Clerk - Mrs V Wood.

Office address:

The Community Centre, Central Avenue, Orchard Park, Cambridge, CB4 2XD.

NOTICE OF MEETING: Full Council Meeting
TIME: 7.00pm
DATE: Wednesday 14th December 2016
VENUE: The Community Centre, Central Avenue, Orchard Park.

All Councilor's of Orchard Park Community Council Councilors Macaulay (Chair), Nixon (Vice Chair), Oboloje, Meschini, Brenton, Hosmer and Chan are hereby summoned to attend a meeting for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to the public (including press).

Mrs V Wood - Clerk to Orchard Park Community Council
9th December 2016



Quorum 3

Agenda

- CC16/111** **Apologies for absence.** *(time allocation 2 minutes)*
- CC16/112** **To receive declarations of interest:**
a) Councilors to declare any pecuniary interest in any items on the agenda
b) To receive written requests for dispensations for disclosable pecuniary interests (if any).
c) To grant any new requests for dispensation as appropriate. *(time allocation 2 minutes)*
- CC16/113** **Public Participation:** To allow up to 10 minutes for any members of the public and Councilors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting. *(time allocation 10 minutes)*
- CC16/114** **Minutes of 9th November 2016:** to agree the minutes of the previous meetings held on 9th November 2016 and note matters arising. *(time allocation 5 minutes)*
- CC16/115** **To receive reports from District and County Councillors:**
i) Cambridgeshire County Council (Cllrs Mike Mason and D Jenkins)
ii) South Cambridgeshire District Council (Cllrs Cross, Stonham and Davies) *(16 minutes)*
- CC16/116** **Community Centre Manager:** To receive a report on Community and Sporting facilities including -

- i) Facilities new business, usage and monitoring:
- ii) Facilities maintenance needs and contracts:
- iii) Community groups/issues update: (15 Minutes)

CC16/117 Community Development: To include -

- i) Feedback on Christmas events.
- ii) Summer Fiesta 2017; update (10 Minutes)

(time check 8.00pm)

CC16/118 Clerks Report: To receive a correspondence report including -

- i) General correspondence
- ii) Grounds maintenance update
- iii) Website/Media update
- iv) Pending land transfer update (15 minutes)

CC16/119 Anti-Social Parking and Traffic Management: to include –

- i) Review of current measures.
- ii) Update on LHII application for implementing safety measures outside the school. (10 minutes)

CC16/120 City Deal: Update from Histon Rd Workshop (10 minutes)

CC16/121 Policing and Crime prevention: Update on progress to date including neighbourhood watch progress. (10 minutes)

CC16/122 Proposed Sports Facilities Extension: Receive progress report and consider options to finance the facility extension, (this item has been re-introduced to this meeting due to the Resource meeting being un-quorate). (5 minutes)

CC16/123 Planning: Note the meeting minutes from 28th November 2016 and discuss matters arising. (5 minutes)

CC16/124 Finance

- i) **Payments:** to review and approve November 2016 payments.
- ii) **BCR:** Consider current BCR and note any matters arising.
- iii) **Budget and precept:** Discuss updated budget and consider requirements for 2017/18 precept.
- iv) **Audit:** Receive any update on query raised with external audit.
- v) **VAT:** Consider current position and implementation date.
- vi) **December Pay:** Agree pay schedule for December pay.

(20 minutes)

(Members of the public are requested to leave the meeting room before personnel issues can be discussed).

CC16/125

Personnel

Staffing: Update on staffing issues, note any new matters arising: (5 minutes)

Close of meeting 9.25pm

Full Council meetings are normally at 7pm on the second Wednesday of each month.

Public Speaking

The Council welcomes and encourages public attendance at meetings. All agendas have a Public Speaking slot at the start of a meeting where members of the public can ask questions or make statements.

Where questions relate to agenda items the Chair may use their discretion to bring forward that agenda item, or invite the public speaker to speak when the agenda is discussed. However, generally public speaking is limited to the start of the agenda item and not during the discussion by members.

Checklist

This “checklist” appears on council and committee agendas as a reminder of implications to be considered when decisions are made:

What powers will the Council be using when carrying out this decision?